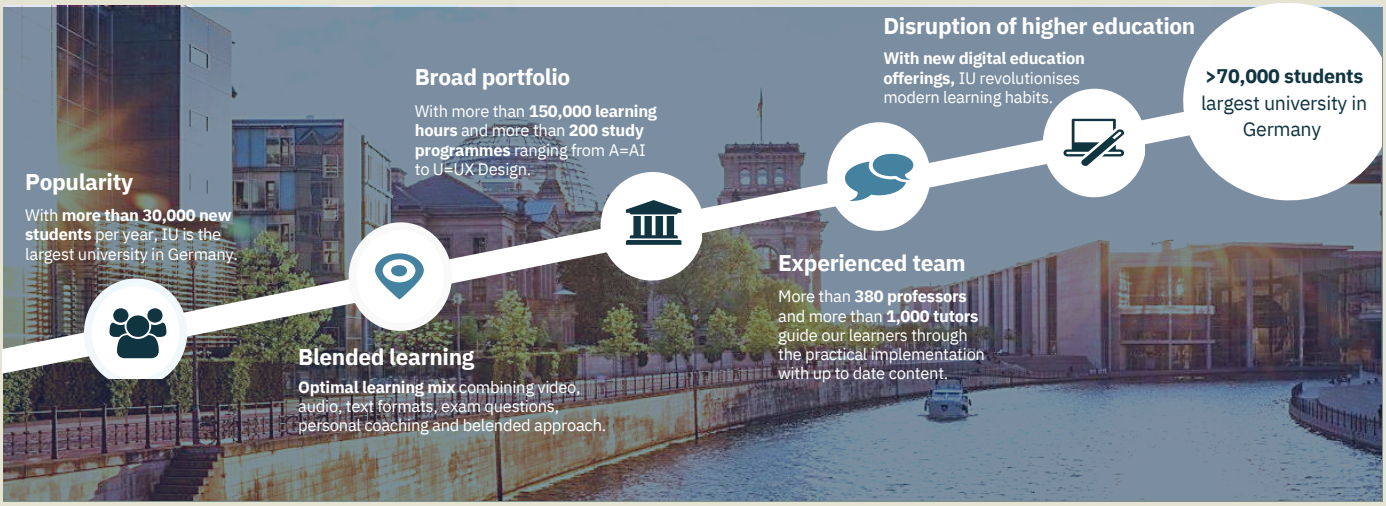
INTERNATIONALE HOCHSCHULE

Director of Academic Quality
IU Group, London
March 2023

NETWORKED
GLOBAL EDUCATION LEADERS

INTERNATIONALE HOCHSCHULE

IU at a glance



- Foundation year: **1998**
- **>2000** FTEs, Professors, Trainers and Lecturers
- # of locations in Germany: **28**
- # of examination centres in DACH region: **>40**
- IU offers personalised higher education programmes across all formats (**online**, **blended** and **on-campus**)
- With more than 6,000 corporate partners for dual study programmes and upskilling offerings, IU supports **organisations** and **enterprises** to optimise the education of their employees for the digital age
- See more at iu.org

Our values

Innovative –We are always looking for ways to improve our offers for our customers.

Courageous – We make courageous decisions and take calculated risks.

Getting things done – We are goal-orientated and implement things quickly, pragmatically and effectively.

Customer-focus – In everything we do, our customers come first.

Collaboration – We aim for the best solution as a team and have fun with it - without ego or politics.

Empowerment – We support each other's development to become the best versions of ourselves.

Our purpose

We are the university that makes **self-determined education** possible in the most radical way.

We offer options that create **unique flexibility** – in terms of content and organisation.

With our **innovative formats**, everyone studies and learns the way they want at IU.

We support our students individually, personally and exactly when they need it throughout the entire process.

We are courageous – and **encourage everyone to grow independently** and to achieve their own (career) goals.

Overview

Whilst it is the largest university in Germany, with considerable reach across the DACH region (Germany, Austria and Switzerland), since 2021 IU has grown significantly beyond German-speaking countries.

Specifically, it now hosts over 10,000 international students, bringing together the best of edtech with mainstream higher education. This is the first step to IU becoming a global HE provider of choice, with a targeted presence planned in the UK.

IU's college in London has been established to provide UK accredited hybrid and online programmes in business and management, data and IT, and engineering. The college's Principal and Registrar have been appointed and now the senior team is being expanded in parallel with the OfS accreditation process.

Role

The Director of Academic Quality will lead the development and delivery of the academic and the learning and teaching strategies of IU's college in London, providing an excellent student experience in line with strategic KPIs and external metrics (such as TEF).

The successful candidate will be able to demonstrate relevant academic credibility. They will provide strategic and operational leadership, assuring the quality of academic programmes, and they will lead the delivery of the UK college's commitments through its registration and NDAP process.

The post holder will work collaboratively and authoritatively with academic staff in Germany, including on the provision of training and guidance, together with building their own UK team.

Main duties

Learning and Teaching

1. To co-ordinate the UK strategy for Learning and Teaching, ensuring that it is in line with best practice both nationally and internationally and to support its effective and timely implementation, regularly reviewing and refreshing as appropriate.
2. To provide academic and pedagogic leadership in all aspects of quality enhancement relating to learning and teaching, quality assurance, academic staff development, and technology-enhanced learning.
3. Working with key stakeholders, across the Group, lead the delivery of an excellent academic and learning experience in the UK.
4. To provide local leadership and management for learning and teaching, ensuring enhancement of academic practice and the establishment of learning communities that support staff to develop and disseminate their practice.
5. To set and maintain strategic KPIs relating to the remit of the role, for reporting to senior management and governance level.

Academic Quality Assurance

6. To oversee and manage academic quality assurance and enhancement activities throughout the College, and Chairing as relevant, key sub committees of the Academic Board.
7. To manage preparations for external assessments of academic provision by relevant bodies including but not limited to the OFS, the DQB, and so forth.
8. To lead on all collaborative arrangements (including partnership arrangements with the IU Group) relating to credit bearing HE activity.
9. To liaise with academic managers and programme teams to ensure the embedding of knowledge about, and implementation of, quality assurance activities in the academic faculty.
10. Working closely with the Registrar, lead and manage the production of relevant academic quality assurance documentation, reports and other literature including external assessments such as the TEF.
11. To produce and provide reports and other forms of assurance for the Academic Board and the Governing Body.

Academic Programmes

12. Working with partners and the Group, as relevant, to be the local lead responsible for the management and administration of course/programme level quality assurance and enhancement including – design and development processes, the annual monitoring process, the course modification process, the course feasibility study and validation processes, the course periodic review processes and so forth.
13. Working closely with the Group, to oversee the development and maintenance of the College's VLE content relating to the responsibilities of the post, ensuring that electronic materials and resources are current and compliant.
14. To manage the publication of quality- and course-related information on the College (including course specifications), to ensure clear, consistent, accessible and accurate information for staff, students and applicants that complies with relevant statutory requirements.
15. Over time, build and provide leadership to the faculty and academic managers team to ensure the delivery of an efficient and effective academic operation and an excellent learner experience.

Person Specification

Qualifications

• Educated to PHD level or equivalent
• A relevant higher degree or professional qualification
• Membership of a relevant professional body

Knowledge, skills and experience

• Academic credibility and expertise in leading on teaching and learning and academic quality assurance in higher education at Head/Dean level
• Deep understanding of the Teaching Excellence Framework, widening participation and an ability to gain positive outcomes for student achievement, retention, progression, and employability for students
• Deep understanding and experience of the UK Quality code and relevant frameworks for assessments, review, monitoring of provision for the attainment and sustenance of degree awarding powers of a UK institution
• Leadership and management of successful initiatives that enhanced the quality of teaching, combined with a proven track record of improving the overall student experience and academic achievement in higher education
• Experience of curriculum development in higher education, preferably at both undergraduate and postgraduate levels, managing academic standards and a developed understanding of quality assurance processes
• Excellent interpersonal/communication (written and oral) skills, including the ability to write reports and facilitate discussion
• Ability to deal with complex policy and procedural issues and formulating solutions
• High attention to detail and high standards of accuracy
• Respect for confidentiality
• Approachable and team player

Desirable

• Fellowship of the HEA
• Experience of working with the QAA/DQBs and its requirements, including leading preparations for QAA/DQB review.
• Working experience or knowledge of the UK Higher Education Framework/Quality Code/TEF and the policy environment more generally
• Experience of using learning analytics and other data driven approaches to quality assessment and learning enhancement.

Terms and Conditions

IU is committed to hybrid working. As a result, there is flexibility on where, in the UK, the Director of Academic Quality is based, but they must be willing and capable of attending team meetings in London on a regular basis.

A competitive remuneration package is available.

How to Apply

Please send applications to IU-quality@networkedpeople.com. Applications must include a full CV and a letter of application setting out your interest in the role and details of how your knowledge, skills and experience match the key attributes being sought (no more than two pages of A4).

Informal questions regarding the post should be directed to Hamish Laing at Networked via -
hamish.laing@networkedpeople.com or +44 (0)7861 329463.